



DTL-HSE-PRO-0003

Risk Management Procedure

DTL Health & Safety Management System

Doc No: DTL-HSE-PRO-0003

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Owner: Annelize Van Tonder

Purpose: Describes how DTL identifies, assesses, controls and reviews work health and safety risks so far as is reasonably practicable, across all activities.

1 · Purpose & Scope

Describes how DTL identifies, assesses, controls and reviews work health and safety risks so far as is reasonably practicable, across all activities.

2 · Risk Management Process

1. **Identify** hazards using inspections, JSAs, SWMS, consultation and incident data.
2. **Assess** the risk by rating likelihood against consequence using the DTL risk matrix.
3. **Control** the risk by applying the hierarchy of control — eliminate, substitute, isolate, engineer, administer, then PPE.
4. **Record** hazards and risks on the Hazard Register and Risk Register.
5. **Review** controls after change, incident or at planned intervals to confirm they remain effective.

3 · Hierarchy of Control

Higher-order controls (elimination, substitution, isolation, engineering) must be preferred over administrative controls and PPE, which are the least reliable and used only when higher controls are not reasonably practicable.

4 · Responsibilities

- **Management** — provide resources, set expectations and review effectiveness.
- **Supervisors** — apply this procedure on site and verify controls.
- **Workers & contractors** — follow this procedure and report issues.

5 · References

- DTL-HSE-PRO-0004 Hazard Identification
- DTL-HSE-Doc-0001 Risk Assessment
- DTL-HSE-REG-0005 Hazard Register
- DTL-HSE-REG-0006 Risk Register

Approval

Approved for issue

Tyson Knight — Director
27 May 2026

